

**IKM-Manning Community School District Board Meeting
(For approval on 9-16-2021)**

August 19, 2021

The Board met for a regular meeting at 7:02 pm on Thursday, August 19, 2021 for meeting that was hosted in the Library at IKM-Manning Community High School. President Sam Hansen presided with Board members Amy Ferneding, Dave Heller, Zach Meiners, and Luke Potthoff present. Roger Rasmussen and Beth Williams were absent.

Approval of Agenda: Heller moved, seconded by Potthoff to approve the agenda with the following amendment: add Kimber Opperman as Instructional Coach contract. Motion carried 5-0.

Welcome Visitors: Approximately 7 guests were present via Zoom or in person.

Recognition & Communication: Mr. Miller shared a letter from the Iowa High School Athletic Association stating that IKM-Manning was one of 182 schools that had no student-athletes or coaches ejected during the 2020-2021 school year.

Zach Meiners read a public apology:

Dear fellow board members and guest,

It has been brought to my attention that a photo of me from my class reunion this past weekend has been circulated. The class shirt worn in the picture was of poor design, and poor taste. I was in no way a part of planning or designing the shirt, I simply wore it for the group photo and removed it. I understand now, that you are never out of the public eye, and some people were offended by the design of the shirt.

I, in no way, had ill intent or a desire to irritate the constituents of our district who have placed their trust in me by electing me to this very important position. As evident by my attendance record and willingness to go above and beyond in any situation, this board position is very important to me.

I am honored to be a Board member of the IKM-Manning Community School district, and it is my hope that a lapse in better judgement is not a knock on my character or devotion to the students and community members of this district. I never want to be the focus of a distraction to prevent this district from moving forward and striving to be the best.

Thank you!!!

Sam Hansen read a statement written by Sam Hansen, Amy Ferneding, Dave Heller, Luke Potthoff, Roger Rasmussen, and Beth Williams:

The IKM-Manning School Board is disappointed in the actions of Board Member Meiners for the poor decisions he made and embarrassment he brought to the IKM-Manning School District. Furthermore, the IKM-Manning School Board does not approve of his actions. The Board understands the importance of every community in the district, and respects each and every past district, that has been joined together to create the IKM-Manning Community School District.

Consent Agenda: Potthoff moved, seconded by Meiners to approve the consent agenda as presented. This includes the minutes from the July 15, 2021 regular board meeting, July 27, 2021 special meeting, financial reports, and bills. Motion carried 5-0. The approved bills are as presented:

GENERAL FUND

AHLERS & COONEY, PC	LEGAL SERVICES	453.00
AIRGAS USA, LLC	INDUS ARTS SUPPLIES	104.69
APPLE COMPUTER	COMPUTER SUPPLIES	26,445.00
ASPINWALL COOPERATIVE CO	GAS & DIESEL	6,482.28
BIO CORPORATION	SUPPLIES	945.58
BLACKWELL GAS	DIESEL	26.40
BMO FINANCIAL GROUP	SUPPLIES	13,139.51
BULK BOOKSTORE	BOOKS	1,312.80
BW GAS & CONVENIENCE RETAIL LLC	GASOLINE	433.12
CAPITAL ONE/WALMART	SUPPLIES	244.40
CARROLL CLEANING SUPPLY	SUPPLIES	4,078.16
CARROLL COMMUNITY SCHOOLS	2020-21 SEM 2 SPED OE	4,005.44
CARROLL REFUSE SERVICE	JULY 2021 - DEC 2021 GARBAGE SERVICE	1,620.00
CENTER FOR THE COLLABORATIVE CLASSROOM	MS TEXTBOOKS	1,080.00
CERTIFIED TESTING SERVICES, INC.	PURCHASED SERVICES	415.50
CITY OF IRWIN	WATER/SEWER	29.54
CLASS INTERCOM	SOCIAL PLATFORM SUBSCRIPTION	975.00
CRAWFORD COUNTY AUDITOR	ELECTION COSTS	1,700.72
DELTA DENTAL OF IOWA	SEPT 2021 DENTAL INSURANCE	6,566.02
DELTA MATH SOLUTIONS INC.	DELTAMATH PLUS LICENSE	95.00
DEMCO, INC.	LIBRARY SUPPLIES	177.07
DHS CASHIER	STATE SHARE BILLING	13,234.95
DIAMOND VOGEL PAINT	PAINT	1,224.16
DOLLAR GENERAL REGIONS 410526	SUPPLIES	27.65
EARTHWALK COMMUNICATIONS	TECHNOLOGY SUPPLIES	7,200.00
EBSCO SUBSCRIPTION SERVICES	LIBRARY SUBSCRIPTIONS	503.18
ECHO GROUP, INC.	EMERGENCY LIGHTS	213.26
EDMENTUM, INC	PROGRAM LICENSES	12,252.50
FARMERS MUTUAL COOP TELEPHONE	PHONE/INTERNET	354.27
FIRST NATIONAL BANK	DISTRICT POSTAGE 2021-2022	150.00
FLINN SCIENTIFIC, INC.	SUPPLIES	1,256.22
GOODHEART-WILCOX PUBLISHER	FCS TEXTBOOKS	2,063.91
GREEN HILLS AEA 13	21/22 CERT ENROLLMENT CONFERENCES	677.90
HARLAN TRIBUNE NEWSPAPERS, INC.	SUBSCRIPTION	69.00
HAUSMAN, JAY	NON-PUBLIC TRANSPORTATION	676.31
HEINEMANN	DO THE MATH INSTRUCTIONAL SUPPLIES	273.90
IOWA COMMUNICATIONS NETWORK	INTERNET/PHONE	991.60
IOWA SCHOOL FINANCE INFORMATION SERVICES	GASB 75 COMPLIANCE SERVICES	1,048.00
IOWA TESTING PROGRAMS	2020-21 ISASP SUPPLEMENT PYMNT	142.50
IXL LEARNING, INC	1 YR WEB SUBSCRIPTION	348.00
LAB-AIDS	HS SCIENCE SUPPLIES	127.06
LAKESHORE LEARNING MATERIALS	SUPPLIES	219.42
LEARNING WITHOUT TEARS	SUPPLIES	1,539.23
LITERACY RESOURCES, LLC	SUPPLIES	87.99
MANILLA TIMES LLC	LEGAL PUBLICATIONS	473.43
MANNING MONITOR	LEGAL PUBLICATIONS	428.80

MANNING MUNICIPAL GAS DEPT	NATURAL GAS	1,135.25
MANNING MUNICIPAL UTILITIES	WATER/SEWER/ELECTRICITY	8,583.39
MANNING SERVICE CENTER	VEHICLE REPAIR	252.14
MEDICAL ENTERPRISES, INC.	TRAINING	150.00
MENARD'S GRIMES	SUPPLIES	364.81
METLIFE ADMINISTRATION	AUGUST 2021 VISION INSURANCE	540.84
MIDAMERICAN ENERGY COMPANY	ELECTRICITY	56.43
MINNESOTA CLAY USA	SUPPLIES	147.63
MMCTSU	PHONE	524.90
MUTUAL OF OMAHA	SEPT 2021 LIFE INSURANCE	3,081.99
NAPA AUTO PARTS	TRANSPORTATION SUPPLIES	764.10
NASCO	SUPPLIES	234.85
NISHNABOTNA VALLEY RURAL ELEC.	ELECTRICITY	1,377.07
ORIENTAL TRADING COMPANY	SUPPLIES	49.54
PAPER CORPORATION	PAPER	1,902.48
PITNEY BOWES - LEASE AGREEMENT	POSTAGE LEASE	164.55
PODEY FAMILY AND SPORTS CHIROPRACTIC	DOT PHYSICAL	65.00
PROJECT LEAD THE WAY, INC	SUPPLIES	559.50
PURCHASE POWER	POSTAGE	150.00
QUILL	SUPPLIES	2,676.23
RASMUSSEN LUMBER COMPANY	SUPPLIES	240.85
REALLY GOOD STUFF, LLC	SUPPLIES	622.89
REALLY GREAT READING, LLC	KINDERGARTEN ONLINE SUBSCRIPTION	285.00
RICK'S COMPUTERS L.C.	COMPUTER REPAIR	499.55
RIVERSIDE TECHNOLOGIES INC	TECH SUPPLIES	346.00
ROBINSON IMPLEMENT, INC.	MAINTENANCE SUPPLIES	70.69
SCHOLASTIC INC.	BOOKS	127.04
SCHOOL BUS SALES	TRANSPORTATION SUPPLIES	582.01
SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	219.88
SCHOOL SPECIALTY, LLC	SUPPLIES	4,731.60
STANGL, ANGIE	NON-PUBLIC TRANSPORTATION	919.98
TEACHING STRATEGIES LLC	CURRICULUM	2,900.00
VAN WALL EQUIPMENT	FREIGHT - COMPUTERS	29.86
WALSH DOOR & SECURITY	25 KEY CARDS	162.50
WARD'S SCIENCE	SUPPLIES	824.52
WEST SIOUX COMMUNITY SCHOOL DISTRICT	2020-21 SEM 2 SPED OE	7,358.94
WEX HEALTH, INC	FSA ADMIN FEE	127.50
WORTHINGTON DIRECT	PLANNER LAB STATIONS	4,389.54
MANAGEMENT FUND		
DELTA DENTAL OF IOWA	SEPT 2021 DENTAL INSURANCE	578.04
METLIFE ADMINISTRATION	AUGUST 2021 VISION INSURANCE	16.56
WELLMARK	SEPT 2021 HEALTH INSURANCE	18,766.02
SAVE FUND		
10FOLD ARCHITECTURE + ENGINEERING LTD.	ARCHITECT FEES	66,249.10
DONOVAN GROUP IOWA	COMMUNICATIONS	2,500.00
DREES CO.	PURCHASED SERVICES	2,808.04
INFRASTRUCTURE TECHNOLOGY SOLUTIONS	NETWORK UPGRADES	9,729.81
KING CONTRACTING, LLC	SITE DRAINAGE/STORM SEWER	408,334.25
MOTOROLA SOLUTIONS	BUS RADIOS	4,962.10
ROTERT CONSTRUCTION CO., INC.	ADA RESTROOM RENOVATION	119,883.73
TEN POINT CONSTRUCTION	CONCRETE WORK	5,774.07

PPEL FUND

ARCADIA LIMESTONE COMPANY	PLAYGROUND MULCH - MANNING	586.44
FES (SIMPLIFIED ONLINE COMMUNICATION)	WEB HOSTING - AUG-OCT 2021	500.00
FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY SOFTWARE RENEWAL	2,316.57
JOURNEYED.COM, INC	MICROSOFT OFFICE LICENSING	1,620.00
RICK'S COMPUTERS L.C.	COMPUTERS, MONITORS, ACCESSORIES	1,380.00
STRIVVEN MEDIA, LLC	VIRTUAL JOB SHADOW & IMPLEMENTATION	1,750.00
TIERNEY BROS. INC.	SMART LEARNING SUITE SOFTWARE	1,732.50
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	3,106.94

SELF INSURANCE FUND

WELLMARK	SEPT 2021 HEALTH INSURANCE	186,318.92
----------	----------------------------	------------

NUTRITION FUND

FIRST NATIONAL BANK	SMART SNACK PETTY CASH	50.00
GREVING, SHELLY	REFUND LUNCH BALANCE	543.78
HINNERS, KYLE	REFUND LUNCH BALANCE	431.48
IKM MANNING GENERAL FUND	NUTRITION \$\$ TO GF REGIS FEES	438.99
IKM-MANNING ACTIVITY FUND	NUTRITION \$\$ TO GF ACT. FEES	15.00
JANSSEN, STACY	REFUND LUNCH BALANCE	131.69
MEFFERD, MCKENZY	REFUND LUNCH BALANCE	91.15
SOLL'S SERVICE	FREEZER REPAIRS	361.14
SUTTON, SHEILA	REFUND LUNCH BALANCE	87.00

ACTIVITY FUND

ASPINWALL COOPERATIVE CO	FFA PLOT SUPPLIES	375.51
BIG GAME SPORTS	FOOTBALL SUPPLIES	1,116.86
IKM MANNING GENERAL FUND	ACT. TKT. FEES TO GF FEES	158.09
IOWA ASSOCIATION OF TRACK COACHES	TRACK COACHES ANNUAL FEE	50.00
J.W. PEPPER & SON INC.	BAND SUPPLIES	17.49
JONES SCHOOL SUPPLY CO	BAND SUPPLIES	39.25
SCHMITT MUSIC CENTERS	RESALE ITEMS	224.00
UPTOWN SPORTING GOODS	BB SUPPLIES	2,508.90
VARITRONICS, LLC	MAKERSPACE SUPPLIES	214.98

Administrator Reports: Mrs. Christensen, Mr. Wall, and Mr. Miller shared an administrator report.

Discussion Items:

Facilities Planning: Sam Stagg from HAILA and Jerry Gallagher from the Donovan Group presented a facilities updates.

IASB Conference: Mallory Meyer notified the board of the 76th IASB Annual Convention on November 17-18.

Board of Education Election: 4 seats, Ferneding, Hansen, Potthoff, and Rasmussen, are up for election. Candidate paperwork is due to the Board Secretary by September 16, 2021 at 5:00 pm.

Action Items:

Back to School – Return to Learn Plan: Potthoff moved, seconded by Ferneding to approve the Back to School-Return to Learn plan as presented stating masks are optional for the 2021-2022 school year. Motion carried 5-0.

Shared Vocal Music Personnel Agreement with Underwood CSD: Ferneding moved, seconded by Heller to approve the shared vocal music personnel agreement with Underwood CSD. Motion carried 5-0.

Service Agreement with Region XII Council of Governments for FY2022: Meiners moved, seconded by Potthoff to approve the service agreement with Region XII Council of Governments for transportation services for FY2022. Motion carried 5-0.

Policy Review – Second/Final Reading: Heller moved, seconded by Ferneding to approve the second/final reading of Policy 200.3 – Responsibilities of the Board of Directors, Policy 206.1 – President, Policy 206.2 – Vice President, Policy 213 – Public Participation in Board Meetings, Policy 213.1 – Public Complaints, Policy 302.5 – Superintendent Evaluation, Policy 303.6 – Administrator Evaluation, Policy 401.14 – Employee Expression, Policy 412.3 – Classified Employee Group Insurance Benefits, Policy 501.14 – Open Enrollment Transfers – Procedures as a Sending District, Policy 501.15 – Open Enrollment Transfers – Procedures as a Receiving District, Policy 502.3 – Student Expression and Student Publications, Policy 502.3R1 – Student Expression and Student Publications Code, Policy 505.5 – Graduation Requirements, Policy 603.6 – Physical Education, Policy 604.1 – Private Instruction, Policy 606.2 – School Ceremonies and Observances, Policy 701.2 – Transfer of Funds, Policy 711.2 – Student Conduct on School Transportation, Policy 711.2R2 – Recording Devices on Student Transportation (Rescinded), Policy 803.1 – Disposition of Obsolete Equipment, Policy 804.6 – Use of Recording Devices on School Property, Policy 804.6R1 – Use of District Owned Recording Devices on District Property Regulation, and Policy 905.3 – Weapons in the School District. Motion carried 5-0.

Updated Personnel Contracts: Potthoff moved, seconded by Meiners to approve the following amended contracts as presented: Nolan Shanks-Mentor, Amy Bemus-Teacher, McKaylie Croghan-Teacher, Elizabeth Hagedorn-Teacher, Luann Langel-Teacher, Sharon Meyers-Teacher, Rourke Mullen-Teacher, Kimber Opperman-Teacher, Rhonda Sievertsen-Teacher, Gregory Skeen-Teacher, Bree Steenhusen-Teacher, and Denise Wall-Teacher. Motion carried 5-0.

Resignation of Personnel: Heller moved, seconded by Ferneding to approve the resignation of Angela Davis-Associate and Michelle Plumb-Associate. Motion carried 5-0.

Employment of Personnel: Heller moved, seconded by Meiners to approve the employment of Gwen Gustafson-Associate, Jodi Caughey-Associate, Megan Petersen-Associate, Bree Steenhusen-Mentor, Kent Vollstedt-Substitute Bus Driver, Kent Richards-Substitute Bus Driver, Rick Spoelstra-Substitute Bus Driver, Joni Warner-Bus Monitor, and Kimber Opperman-Instructional Coach. Motion carried 5-0.

Closed Session: Ferneding moved, seconded by Potthoff to go into closed session to review or discuss records which are required or authorized by state or federal law to be kept confidential pursuant to Iowa Code 21.5(1)(a). Roll call vote followed: Meiners-Aye, Potthoff-Aye, Ferneding-Aye, Heller-Aye, Hansen-Aye. The board entered into closed session at 8:04 pm.

Ferneding left the meeting at 8:06 pm.

The board entered open session at 8:07 pm.

Action on Late Filed Open Enrollment Applications: Heller moved, seconded by Meiners to approve the open enrollment out request as presented. Motion carried 4-0.

Adjournment: Potthoff moved, seconded by Heller to adjourn. Motion carried 4-0 and the meeting was adjourned at 8:08 pm.

Next Meeting: September 16, 2021, 12:00 pm – HS Library

Board President

Board Secretary