

**IKM-Manning Community School District Board Meeting  
(For approval on 01-26-2022)**

December 21, 2021

The Board met for a regular meeting at 4:30 pm on Tuesday, December 21, 2021 for a meeting that was hosted in the Library at IKM-Manning Community High School. Vice President Luke Potthoff presided with Board members Amy Ferneding, Josh Linde, Zach Meiners, and Beth Williams present. Sam Hansen and Dave Heller were absent.

**Approval of Agenda:** Ferneding moved, seconded by Meiners to approve the agenda as presented. Motion carried 5-0.

**Welcome Visitors:** Approximately 12 guests were present via Zoom or in person.

**Consent Agenda:** Ferneding moved, seconded by Linde to approve the consent agenda as presented. This includes the minutes from the November 22, 2021 regular board meeting, financial reports, and bills. Motion carried 5-0. The approved bills are as presented:

**GENERAL FUND**

|                                          |                                       |           |
|------------------------------------------|---------------------------------------|-----------|
| ADVANCED COMMUNICATION SERVICES          | IT SUPPORT - DECEMBER 2021            | 418.91    |
| AHLERS & COONEY, PC                      | LEGAL SERVICES                        | 1,362.92  |
| AIRGAS USA, LLC                          | INDUS ART SUPPLIES                    | 101.36    |
| AMAZON CAPITAL SERVICES                  | SUPPLIES                              | 401.24    |
| ASPINWALL COOPERATIVE CO                 | DIESEL & GASOLINE                     | 12,230.02 |
| BMO FINANCIAL GROUP                      | SUPPLIES/TRAVEL/SUBSCRIPTIONS         | 1,342.20  |
| BOMGAARS                                 | SUPPLIES                              | 51.65     |
| CAMBIUM ASSESSMENT                       | ASSESSMENTS                           | 189.00    |
| CAPITAL ONE/WALMART                      | SUPPLIES                              | 127.42    |
| CARROLL CLEANING SUPPLY                  | CUSTODIAL SUPPLIES                    | 516.56    |
| CHRISTENSEN, SHELLY                      | 2021-2022 1ST SEMESTER CELL REIM      | 180.00    |
| CITY OF IRWIN                            | WATER/SEWER                           | 957.83    |
| COUNCIL BLUFFS CSD                       | AUGUST/SEPTEMBER 2021 SPED-CONTRACTED | 4,821.88  |
| CRAWFORD COUNTY AUDITOR                  | GENERAL ELECTION - NOV 2021           | 2,598.17  |
| DANIELS FILTER SERVICE                   | FILTERS                               | 394.56    |
| DES MOINES AREA COMMUNITY COLLEGE        | FALL 2021 CLASSES                     | 28,250.00 |
| DHS CASHIER                              | STATE SAHRE BILLING                   | 2,000.02  |
| DOLLAR GENERAL REGIONS 410526            | PRESCHOOL SUPPLIES                    | 15.20     |
| DUANE'S REPAIR, INC                      | BUS REPAIRS                           | 146.94    |
| ECHO GROUP, INC.                         | SUPPLIES                              | 199.15    |
| EXIRA-ELK HORN-KIMBALLTON CSD            | 2021-22 1ST SEMESTER HR SHARING       | 10,168.14 |
| FARMERS MUTUAL COOP TELEPHONE            | PHONE/INTERNET                        | 312.95    |
| GREEN HILLS AEA 13                       | SUPPLIES                              | 350.60    |
| HALBUR, CLARK                            | 2021-22 1ST SEM CELL PHONE REIMB      | 180.00    |
| HEARTLAND AEA 11                         | DETENTION SLIPS                       | 28.35     |
| HY-VEE, INC.                             | SUPPLIES                              | 16.74     |
| IOWA COMMUNICATIONS NETWORK              | INTERNET/PHONE                        | 1,023.09  |
| IOWA SCHOOL FINANCE INFORMATION SERVICES | BACKGROUND CHECKS                     | 12.00     |
| JASA, TERRY                              | BUS REPAIRS                           | 1,500.25  |
| LANGEL, LUANN                            | 2021-22 1ST SEM CELL PHONE REIMB      | 180.00    |
| MANILLA TIMES LLC                        | LEGAL PUBLICATIONS                    | 246.79    |

|                                          |                                          |           |
|------------------------------------------|------------------------------------------|-----------|
| MANNING MONITOR                          | LEGAL PUBLICATIONS                       | 243.88    |
| MANNING MUNICIPAL GAS DEPT               | NATURAL GAS                              | 6,788.79  |
| MANNING MUNICIPAL UTILITIES              | WATER/SEWER/ELECTRICITY                  | 7,374.44  |
| MARTIN BROS. DISTRIBUTING CO.,           | BACKPACK PROGRAM                         | 555.65    |
| MARZANO RESOURCES, LLC                   | MAY 2021-MAY 2022 VIRTUAL COACHING SUBSC | 15,270.00 |
| MCCARVILLE, CORY                         | 2021-22 SEM 1 CELL PHONE REIMB           | 180.00    |
| MCGRAW HILL EDUCATION                    | ALEKS-9 MONTH SUBSCRIPTION               | 36.24     |
| MENARDS - CLIVE                          | SUPPLIES                                 | 249.03    |
| METLIFE ADMINISTRATION                   | NOVEMBER 2021 VISION INSURANCE           | 520.20    |
| MEYER, MALLORY                           | MILEAGE & CELL PHONE REIMB               | 447.58    |
| MIDAMERICAN ENERGY COMPANY               | NATURAL GAS                              | 249.53    |
| MILLER, TREVOR                           | MILEAGE & CELL PHONE REIMB               | 787.50    |
| MUTUAL OF OMAHA                          | JANUARY 2021 LIFE INSURANCE              | 1,545.47  |
| NAPA AUTO PARTS                          | SUPPLIES                                 | 342.61    |
| NISHNABOTNA VALLEY RURAL ELEC.           | ELECTRICITY                              | 2,854.87  |
| NOLTE, CORNMAN & JOHNSON P.C.            | 40% OF FY21 AUDIT FEES                   | 4,080.00  |
| O'HALLORAN INTERNATIONAL                 | TRANSPORTATION SUPPLIES                  | 448.72    |
| PICKATIME, INC                           | CONFERENCE SCHEDULING                    | 275.00    |
| PURCHASE POWER                           | POSTAGE                                  | 150.00    |
| QUILL                                    | MAINTENANCE SUPPLIES                     | 57.38     |
| RAMSEY'S MARKET                          | SUPPLIES                                 | 144.05    |
| RAPIDS WHOLESALE                         | SUPPLIES                                 | 170.66    |
| RASMUSSEN LUMBER COMPANY                 | SUPPLIES                                 | 47.77     |
| REALITYWORKS                             | SUPPLIES                                 | 112.00    |
| REGION XII COUNCIL OF GOVERNMENTS        | CONTRACTED SPED DRIVING                  | 4,987.50  |
| ROBINSON IMPLEMENT, INC.                 | MAINTENANCE SUPPLIES                     | 21.16     |
| SCHMITZ, MARK                            | 2021-22 SEM 1 CELL PHONE REIMB           | 180.00    |
| SCHOOL BUS SALES                         | TRANSPORTATION SUPPLIES                  | 343.96    |
| SOLL'S SERVICE                           | MAINTENANCE SUPPLIES                     | 231.70    |
| TIMBERLINE BILLING SERVICE LLC           | NOVEMBER 2021 MEDICAID BILLING           | 345.36    |
| UNMC CENTER FOR CONTINUING EDUCATION     | HEARTSAVER BLS CLASS                     | 18.00     |
| VAN WALL EQUIPMENT                       | POSTAGE                                  | 26.31     |
| VANDEN BERG, DAWN                        | MILEAGE REIMB                            | 132.84    |
| VERNIER SOFTWARE & TECHNOLOGY            | AG SUPPLIES                              | 1,399.40  |
| WALL, BRIAN                              | 2021-22 SEM 1 CELL PHONE REIMB           | 180.00    |
| WEX HEALTH, INC                          | FSA ADMIN FEE                            | 112.50    |
| <b>MANAGEMENT FUND</b>                   |                                          |           |
| FIRST ONSITE                             | WATER RECONSTRUCTION                     | 5,000.00  |
| METLIFE ADMINISTRATION                   | NOVEMBER 2021 VISION INSURANCE-RETIREEES | 8.28      |
| WELLMARK                                 | JANUARY 2022 HEALTH INSURANCE-RETIREEES  | 9,383.01  |
| <b>SAVE FUND</b>                         |                                          |           |
| 10FOLD ARCHITECTURE + ENGINEERING LTD.   | ARCHITECT FEES                           | 1,541.80  |
| ADVANCED COMMUNICATION SERVICES          | IT SUPPORT - DECEMBER 2021               | 1,675.64  |
| FIRST ONSITE                             | WATER RECONSTRUCTION                     | 3,212.54  |
| KING CONTRACTING, LLC                    | PAYMENT APPLICATION NO. 5                | 21,112.25 |
| RIVERSIDE TECHNOLOGIES INC               | CHROMEBOOK WARRANTY                      | 2,300.00  |
| ROBERT CONSTRUCTION CO., INC.            | ADA RESTROOM RENOVATION                  | 16,164.95 |
| <b>PPEL FUND</b>                         |                                          |           |
| COUNCIL BLUFFS CSD                       | AUGUST/SEPTEMBER 2021 SPED-CONTRACTED    | 784.84    |
| IOWA SMALL ENGINE CENTER                 | TRANSPORTATION SUPPLIES                  | 9,920.58  |
| MANILLA ECONOMIC DEVELOPMENT CORPORATION | SEPT 2021 - MAY 2022 TRANSPORTATION HUB  | 2,250.00  |

|                                 |                                 |           |
|---------------------------------|---------------------------------|-----------|
| U.S. BANK EQUIPMENT FINANCE     | COPIER LEASE                    | 1,655.47  |
| <b>SELF INSURANCE FUND</b>      |                                 |           |
| WELLMARK                        | JANUARY 2022 HEALTH INSURANCE   | 97,931.27 |
| <b>NUTRITION FUND</b>           |                                 |           |
| ANDERSON ERICKSON DAIRY CO.     | NOVEMBER MILK                   | 3,543.62  |
| DEETS, GARY                     | LUNCH BALANCE REFUND            | 51.95     |
| DREES CO.                       | FREEZER REPAIRS                 | 1,537.63  |
| IKM-MANNING ACTIVITY FUND       | H.L. \$ TO ACT. ACCT.           | 50.00     |
| MARTIN BROS. DISTRIBUTING CO.,  | FOOD/GENERAL SUPPLIES NOVEMBER  | 16,617.81 |
| RAPIDS WHOLESALE                | NUTRITION SUPPLIES              | 60.70     |
| STRACHAN SALES, INC.            | NUTRITION REPAIR PARTS          | 84.85     |
| <b>ACTIVITY FUND</b>            |                                 |           |
| ARP, CORY                       | JVBB OFFICIAL 12/04/21          | 90.00     |
| ASPINWALL COOPERATIVE CO        | PLOT ANHYDROUS                  | 1,392.30  |
| ATLANTIC COMMUNITY SCHOOL       | VB CLINIC 08/21/21              | 80.00     |
| BMO FINANCIAL GROUP             | P CARD CHARGES NOVEMBER         | 5,337.80  |
| BW GAS & CONVENIENCE RETAIL LLC | SB GAS                          | 7.11      |
| CITY OF MANILLA                 | BB ELECTRICITY                  | 135.52    |
| HARDING, TERRY                  | VBB OFFICIAL 12/04/21           | 120.00    |
| HY-VEE, INC.                    | NHS SUPPLIES                    | 105.98    |
| IKM MANNING GENERAL FUND        | AUTO PMTS TO GF                 | 2,236.23  |
| IOWA CENTRAL COMMUNITY COLLEGE  | JAZZ FESTIVAL REGISTRATION      | 130.00    |
| J.W. PEPPER & SON INC.          | BAND SUPPLIES                   | 197.96    |
| KARSTEN, JIM                    | JVBB OFFICIAL 12/04/21          | 90.00     |
| KELLER, GARY                    | PIANO TUNING                    | 100.00    |
| KNICKMAN, JASON                 | VBB OFFICIAL 11/30/21           | 120.00    |
| MANNING MONITOR                 | MS ST. COUNCIL AD               | 72.00     |
| MARTIN BROS. DISTRIBUTING CO.,  | CONCESSIONS                     | 1,427.94  |
| PEPSI-COLA                      | CONCESSIONS                     | 855.74    |
| RIEMAN MUSIC, INC.              | BAND REPAIRS                    | 416.50    |
| SACRED HEART CHURCH CYO         | FUNDRAISER PROCEEDS             | 153.00    |
| SEP JAZZ FEST                   | SEP JAZZ FESTIVAL REGISTRATION  | 150.00    |
| TROPHIES PLUS                   | FBALL SUPPLIES                  | 79.70     |
| VOLLSTEDT, BRAD                 | JH BB OFFICIAL 11/16/21         | 80.00     |
| WALL, NATE                      | JH BB OFFICIAL 11/22/21         | 160.00    |
| WOOD, MARTIN                    | VBB OFFICIAL 12/04/21           | 120.00    |
| WULK, MATTHEW                   | VBB OFFICIAL 11/30/21           | 120.00    |
| YORK, JOSHUA                    | VBB OFFICIAL 11/30/21           | 120.00    |
| ZIEGMANN, DUANE                 | SB OFFICIAL 5/27/21 REPL. CHECK | 120.00    |

**Discussion Items:**

**2022-2023 Negotiations:** Mr. Miller presented the intent to bargain letter from the IKM-Manning Education Association. Negotiations will likely begin in February.

**Summer Construction Projects:** Sam Stagg from 10Fold Architecture, provided a proposed timeline regarding the Elementary ADA Restroom Renovation and the MS/HS Bus Loop and Parking Improvements Projects.

**Facilities Planning:** Sam Stagg from 10Fold Architecture provided a written report regarding the completion of current construction projects as well as information involving potential upcoming projects.

**Action Items:**

**Early Retirement Requests and Resignations:** Ferneding moved, seconded by Williams to approve the certified staff early retirement and resignation requests from Deanna Langel, Denise Wall, and Rhonda Sievertsen. Motion carried 5-0.

**Approval of School Bus Bid:** Linde moved, seconded by Ferneding to approve the bid from Hوجلund Bus Company for a used 2021 72 passenger bus with 9,000 miles for \$109,000. This bus will be purchased with ESSER money. Motion carried 5-0.

**Agreement with 10Fold Architecture & Engineering for Irwin Elementary ADA Restroom Renovation:** Ferneding moved, seconded by Meiners to approve the agreement with 10Fold Architecture & Engineering for the Irwin Elementary ADA Restroom Renovation. Motion carried 5-0.

**Agreement with 10Fold Architecture & Engineering for Middle/High School Bus Loop, Parking, & Storm Sewer Improvements:** Ferneding moved, seconded by Williams to approve the agreement with 10Fold Architecture & Engineering for the MS/HS Bus Loop, Parking, and Storm Sewer Improvements. Motion carried 5-0.

**Request for Modified Supplemental Amount for At-Risk/Dropout Prevention of \$248,862:** Williams moved, seconded by Meiners to approve the request for modified supplemental amount for at-risk/dropout prevention of \$248,862. Motion carried 5-0.

**Updated Non-Certified Staff Personnel Contracts:** Williams moved, seconded by Ferneding to approve a \$1.00 per hour raise for bus driver, food service, and associate employees effective January 1, 2022. Motion carried 5-0.

**Additional TLC Employment Contract:** Williams moved, seconded by Ferneding to approve an additional contract for Kimber Opperman for her additional TLC duties. Motion carried 5-0.

**Local Government Risk Pool – Natural Gas Program:** Ferneding moved, seconded by Williams to reject the Local Government Risk Pool contract. Motion carried 5-0.

**Fee Change – Adult Lunch Increase to \$3.95:** Ferneding moved, seconded by Meiners to approve a \$0.10 increase to the adult lunch price per the USDA. Motion carried 5-0.

**Resignation of Personnel:** Williams moved, seconded by Linde to approve the resignation of Megan Petersen-Associate. Motion carried 5-0.

**Employment of Personnel:** Linde moved, seconded by Ferneding to approve the employment of Cassidy Branning as Full-Time Substitute Teacher/Paraeducator. Motion carried 5-0.

**Adjournment:** Ferneding moved, seconded by Meiners to adjourn. Motion carried 5-0 and the meeting was adjourned at 5:32 pm.

Next Meeting: January 26, 2022, 7:00 pm – HS Library

---

Board President

---

Board Secretary