

**IKM-Manning Community School District Board Meeting
(For approval on 12-21-2021)**

November 22, 2021

The Board met for a regular meeting at 7:02 pm on Monday, November 22, 2021 for a meeting that was hosted in the Library at IKM-Manning Community High School. President Sam Hansen presided with Board members Amy Ferneding, Dave Heller, Zach Meiners, Luke Potthoff, Roger Rasmussen, and Beth Williams present.

Approval of Agenda: Williams moved, seconded by Potthoff to approve the agenda as presented. Motion carried 7-0.

Welcome Visitors: Approximately 18 guests were present via Zoom or in person.

Recognition & Communication: Mr. Miller thanked Roger Rasmussen for his service on the board. Phil Stracke congratulated the newly elected and re-elected board members and spoke about attitude.

Consent Agenda: Ferneding moved, seconded by Rasmussen to approve the consent agenda as presented. This includes the minutes from the October 21, 2021 regular board meeting, financial reports, and bills. Motion carried 7-0. The approved bills are as presented:

GENERAL FUND

ADVANCED COMMUNICATION SERVICES	IT SUPPORT - NOVEMBER 2021	418.91
AHLERS & COONEY, PC	LEGAL SERVICES	319.00
AIRGAS USA, LLC	INDUS ART SUPPLIES	106.97
AMAZON CAPITAL SERVICES	SUPPLIES	869.03
ASPINWALL COOPERATIVE CO	DIESEL & GASOLINE	5,937.73
BMO FINANCIAL GROUP	SUPPLIES	1,471.52
BOMGAARS	SUPPLIES	24.57
BW GAS & CONVENIENCE RETAIL LLC	GASOLINE	30.37
CAPITAL ONE/WALMART	SUPPLIES	202.26
CARROLL CLEANING SUPPLY	SUPPLIES	4,523.75
COUNSEL	COPIER SUPPLIES	44.82
DANIELS FILTER SERVICE	FILTERS	900.36
DELTA DENTAL OF IOWA	DECEMBER 2021 DENTAL INSURANCE	7,114.04
DES MOINES AREA COMMUNITY COLLEGE	BUS DRIVER STOP CLASS	100.00
DOLLAR GENERAL REGIONS 410526	SUPPLIES	62.65
DUANE'S REPAIR, INC	BUS REPAIR	390.20
E2E EXCHANGE, LLC	E-RATE CAT 2 FUNDING YEAR 2022	1,250.00
FARMERS MUTUAL COOP TELEPHONE	PHONE/INTERNET USAGE	352.95
FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY BOOKS	955.93
GANNETT NATIONAL SHARED SERVICES	SUBSCRIPTION	405.00
GREEN HILLS AEA FIDUCIARY FUND	2021-22 SUPT ASSOCIATION DUES	300.00
HEARTLAND AEA 11	CPI TRAINING	50.00
HOGLUND BUS CO., INC	SUPPLIES	226.25
IOWA COMMUNICATIONS NETWORK	INTERNET/PHONE USAGE	1,016.35
IOWA SCHOOL FINANCE INFORMATION SERVICES	BACKGROUND CHECKS/REGISTRATION	187.00
IRLMEIER, ANISSA	MILEAGE & SUPPLIES	142.50
KRISTINA'S FLOWERS	MEMORIAL	100.00
MANILLA TIMES, LLC	LEGAL PUBLICATIONS	213.84

MANNING MUNICIPAL GAS DEPT	NATURAL GAS	3,395.39
MANNING MUNICIPAL UTILITIES	ELECTRICITY/WATER/SEWER	9,322.58
MANNING SERVICE CENTER	TIRE & BALANCE	172.33
MARTIN BROS. DISTRIBUTING CO.,	SUPPLIES	104.43
MATHISEN TREE SERVICE	TREE SERVICES	3,835.00
MEDICAL ENTERPRISES, INC.	DRUG & ALCOHOL TRAINING	183.00
METLIFE ADMINISTRATION	NOVEMBER 2021 VISION INSURANCE	58.01
MIDAMERICAN ENERGY COMPANY	ELECTRICITY	22.13
MMCTSU	PHONE	524.90
MUSEUM OF DANISH AMERICA	ADMISSION	84.00
MUTUAL OF OMAHA	DECEMBER 2021 LIFE INSURANCE	1,610.70
NAPA AUTO PARTS	SUPPLIES	821.85
NISHNABOTNA VALLEY RURAL ELEC.	ELECTRICITY	2,426.36
PITNEY BOWES - LEASE AGREEMENT	POSTAGE LEASE	164.55
PODEY FAMILY AND SPORTS CHIROPRACTIC	DOT PHYSICAL	130.00
PRAIRIE ROSE SIGN & CANOPY	WINDOW OVERLAYMENT	150.00
PURCHASE POWER	POSTAGE	300.00
QUILL	SUPPLIES	383.61
RAMSEY'S MARKET	SUPPLIES	138.49
RASMUSSEN LUMBER COMPANY	SUPPLIES	32.86
REGION XII COUNCIL OF GOVERNMENTS	CONTRACTED SPED DRIVING	4,725.00
RICK'S COMPUTERS L.C.	COMPUTER AND BATTERY	224.69
ROBINSON IMPLEMENT, INC.	SUPPLIES	14.01
SCHOOL BUS SALES	SUPPLIES	289.47
SCHOOL HEALTH CORPORATION	SUPPLIES	579.63
SOLL'S SERVICE	SUPPLIES	122.76
TROPHIES PLUS	SUPPLIES	21.37
VAN SANT ENTERPRISES INC	WELDING & FABRICATION TABLE	2,485.11
VAN WALL EQUIPMENT	SUPPLIES	2,199.00
WALSH DOOR & SECURITY	CAMERA COVER	481.00
WEX HEALTH, INC	FSA ADMIN FEE	112.50
WIEDERIN, MORGAN	OCTOBER 2021 MILEAGE	900.36
WILLENBORG REPAIR, INC.	BUS REPAIR	255.00
MANAGEMENT FUND		
DELTA DENTAL OF IOWA	DECEMBER 2021 DENTAL INSURANCE	481.70
METLIFE ADMINISTRATION	NOVEMBER 2021 VISION INSURANCE	8.28
WELLMARK	DECEMBER 2021 HEALTH INSURANCE	9,383.01
SAVE FUND		
10FOLD ARCHITECTURE + ENGINEERING LTD.	ARCHITECT FEES	35,082.70
ADVANCED COMMUNICATION SERVICES	IT SUPPORT - NOVEMBER 2021	1,675.64
PPEL FUND		
FES (SIMPLIFIED ONLINE COMMUNICATION)	WEB HOSTING NOV 2021 - JAN 2022	500.00
LIMINEX INC. DBA GOGUARDIAN	GOGUARDIAN SUBSCRIPTIONS	4,774.00
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	1,939.85
SELF INSURANCE FUND		
WELLMARK	DECEMBER 2021 HEALTH INSURANCE	100,001.29
NUTRITION FUND		
AMAZON CAPITAL SERVICES	NUTRITION SUPPLIES	127.66
ANDERSON ERICKSON DAIRY CO.	OCTOBER MILK	3,855.94

BMO FINANCIAL GROUP	NUTRITION SUPPLIES	279.52
CAPITAL ONE/WALMART	NUTRITION SUPPLIES	27.70
MARTIN BROS. DISTRIBUTING CO.,	FOOD/GENERAL SUPPLIES	21,457.21
QUILL	LUNCHROOM CARTS	529.16

ACTIVITY FUND

ALL AMERICAN SPORTS CORP.	FBALL SUPPLIES	141.05
ALL AMERICAN TIMING	CC TIMER	796.00
AMAZON CAPITAL SERVICES	FTC SUPPLIES	29.97
BMO FINANCIAL GROUP	SUPPLIES	11,474.98
CAPITAL ONE/WALMART	SPARK SUPPLIES	45.46
FLETCHER, ALEX	FBALL SIDELINE MEDIC	500.00
IKM MANNING GENERAL FUND	DD TO GF NOVEMBER	12,039.56
IOWA STATE DRILL TEAM ASSOCIATION	SOLO REGISTRATION	60.00
J.W. PEPPER & SON INC.	SUPPLIES	93.00
KRISTINA'S FLOWERS	SENIOR NIGHT FLOWERS	30.00
MANILLA TIMES LLC	SUPPLIES	37.50
MANNING-MANILLA GOLF COURSE	CC MEETS	200.00
MISSOURI VALLEY CSD	CC ENTRY FEE 10/16/21	100.00
MOLITOR, JIM	STARTER CC 10/04/21	0.00
MUSIC THEATRE INTERNATIONAL	MUSICAL PRODUCTION CONTRACT	1,015.00
PEPSI-COLA	PEPSI ORDER IRWIN	186.16
POMEROY, DAN	FB OPFFICIAL 10/18/21	80.00
RASMUSSEN LUMBER COMPANY	SUPPLIES	231.62
REINKE, DALE	FB OPFFICIAL 10/18/21	80.00
RIEMAN MUSIC, INC.	BAND SUPPLIES	285.25
ROBSON, AL	CC STARTER 10/04/21	100.00
TROPHIES PLUS	SBALL SUPPLIES	13.00
UPTOWN SPORTING GOODS	ATHLETICS SUPPLIES	111.00
VOLLSTEDT, BRAD	FB OPFFICIAL 10/18/21	80.00
VOLLSTEDT, STEVE	FB OPFFICIAL 10/18/21	35.00
WALL, NATE	JH BB OFFICIAL 11/09/21	80.00
WARNER WELDING	FIRE SUPPLIES	35.00

Discussion Items:

2020-2021 Treasurer's Report: Mallory Meyer presented the 2020-2021 Treasurer's report.

Action Items:

Acceptance of Abstract of Election: Meiners moved, seconded by Potthoff to accept the abstract of election from November 2, 2021 pending the correction of Josh Linde's term start date from the Shelby County Auditor. Motion carried 7-0.

Adjournment: Rasmussen moved, seconded by Ferneding to adjourn the retiring board. Motion carried and the meeting was adjourned at 7:11 pm.

Organizational Meeting

Call to Order: Board Secretary Meyer called the meeting to order at 7:12 pm.

Oath of Office: Secretary Meyer administered the Oath of Office to newly elected Board Member, Josh Linde.

Election of Board President: Secretary Meyer opened the floor for nominations for Board President. Ferneding nominated Hansen. Nominations ceased and a roll call vote was taken: Heller-Aye, Potthoff-Aye, Ferneding-Aye, Williams-Aye, Meiners-Aye, and Linde-Aye. Hansen abstained. Meyer administered the Oath of Office to Hansen. Hansen presided over the remainder of the meeting.

Election of Board Vice President: Hansen opened the floor for nominations for Board Vice President. Heller nominated Meiners and Hansen nominated Potthoff. Nominations ceased and a roll call vote was taken: Heller-Meiners, Ferneding-Potthoff, Williams-Meiners, Linde-Potthoff, Hansen-Potthoff. Meiners and Potthoff abstained. Meyer administered the Oath of Office to Potthoff.

Establish Robert's Rules of Order for Conducting Board Meetings: Meiners moved, seconded by Williams to approve Robert's Rules of Order for conducting board meetings. Motion carried 7-0.

Establish Time, Day, and Location for Regular Board Meetings: Potthoff moved, seconded by Heller to approve the fourth Wednesday of each month at 7:00 pm in the high school library as the day, time, and location for regular board meetings. Motion carried 7-0.

Establish Banking Institutions & Limits: Williams moved, seconded by Ferneding to approve the banking institutions and limits as presented. Motion carried 6-0 with Meiners abstaining.

Appoint Board Members to Crawford, Carroll, & Shelby Co. Conference Boards: Ferneding moved, seconded by Linde to appoint Meiners to Crawford, Ferneding to Carroll, and Heller to Shelby County Conference Boards. Motion carried 7-0.

Appoint Ahlers & Cooney, P.C. as District Legal Counsel: Meiners moved, seconded by Heller to approve Ahlers & Cooney, P.C. as district legal counsel. Motion carried 7-0.

Appoint Manilla Times & Manning Monitor as Official School Papers: Potthoff moved, seconded by Meiners to approve the Manilla Times and Manning Monitor as the official school papers. Motion carried 7-0.

Administrator Reports: Mrs. Christensen, Mr. Wall, and Mr. Miller shared administrator reports.

Discussion Items:

Board Agendas: Hansen requested tentative agendas be sent out to the board members on the third Wednesday of the month.

Manilla Transportation Hub: Hansen discussed the need for a transportation hub in Manilla after Mr. Miller read a statement from Clark Halbur, Transportation Director.

Action Items:

Facilities Priorities: Sam Stagg from 10Fold Architecture spoke about potential facilities projects. Potthoff moved, seconded by Ferneding to approve moving forward with the elementary restroom renovation, middle/high school bus loop with additional parking, and replacing exposed pipes at the middle/high school. Motion carried 7-0.

Early Graduation Request: Heller moved, seconded by Meiners to approve one early graduation request as presented. Motion carried 7-0.

Manilla Gym Rental/Use: This item was tabled.

Elementary Playground Renovation: Potthoff moved, seconded by Heller to approve Option 1 and Swing Set with PIP Rubber Safety Surface from Boland Recreation at a cost of \$157,920. Motion carried 7-0.

Preschool Playground Renovation: This item was tabled.

Purchase of Lawn Mower/Snow Blower: Ferneding moved, seconded by Meiners to approve the purchase of the John Deere lawn mower/snow blower from Van-Wall Equipment at a cost of \$9,800.17. Motion carried 7-0.

Administrator Early Retirement Plan: Potthoff moved, seconded by Linde to approve an administrator early retirement plan for 2021-2022. Motion carried 7-0.

Request for Modified Supplemental Amount (MSA) for Increased Enrollment of \$29,921: Heller moved, seconded by Potthoff to approve the request for MSA for increased enrollment of \$29,921. Motion carried 7-0.

Request for Modified Supplemental Amount (MSA) for Open Enrollment Out of \$69,775: Williams moved, seconded by Meiners to approve the request for MSA for open enrollment out of \$69,775. Motion carried 7-0.

Request for Modified Supplemental Amount (MSA) for LEP Instruction Beyond 5 Years of \$9,195: Linde moved, seconded by Ferneding to approve the request for MSA for LEP Instruction Beyond 5 Years of \$9,195. Motion carried 7-0.

Green Hills AEA Board Election for Director District 4 Ballot: Ferneding moved, seconded by Meiners to approve Marcus Gross, Jr. for Green Hills AEA Board Election for Director District 4. Motion carried 7-0.

School District Affiliation Agreement with Drake University: Potthoff moved, seconded by Linde to approve the School District Affiliation Agreement with Drake University. Motion carried 7-0.

DMACC Pre Education Program Observation Hours Agreement: Williams moved, seconded by Heller to approve the DMACC Pre Education Program Observation Hours Agreement. Motion carried 7-0.

Local Government Risk Pool – Natural Gas Program: This item was tabled.

Policy Adoption – Second/Final Reading: Williams moved, seconded by Meiners to approve the second/final reading of Policy 212.1-Exempt Meetings. Motion carried 7-0.

Policy Review – Second/Final Reading: Ferneding moved, seconded by Potthoff to approve the second/final reading of Policy 105-Assistance Animals, Policy 200.1-Organization of the Board of Directors, Policy 210.8-Board Meeting Agenda (change from 5 days to 2 days for board member to add an item to the agenda), Policy 212-Closed Sessions, Policy 307-Communication Channels (Rescind), Policy 401.4-Employee Contracts, Policy 502.4-Student Complaints and Grievances, and Policy 606.6-Insufficient Classroom Space. Motion carried 7-0.

Updated Personnel Contracts: Williams moved, seconded by Ferneding to approve the updated personnel contracts for Bryan Bertelsen, Julie Grau, Lonnie Grau, John Koester, Steven Petersen, and Mark Schmitz. Motion carried 7-0.

Resignation of Personnel: Heller moved, seconded by Potthoff to approve the resignation of Stacie Croghan-Associate and Angela Lensch-Curriculum Director. Motion carried 7-0.

Employment of Personnel: Ferneding moved, seconded by Heller to approve the employment of Judith Jacobsen-.5 HS Head Large Group Speech, Ryan Runyan-.5 HS Head Large Group Speech, Michelle Plumb-Part-Time Associate, and Shelly Schreck-Associate. Motion carried 7-0.

Adjournment: Heller moved, seconded by Meiners to adjourn. Motion carried 7-0 and the meeting was adjourned at 9:19 pm.

Next Meeting: December 21, 2021, 7:00 pm – HS Library

Board President

Board Secretary