

**IKM-Manning Community School District Board Meeting  
(For approval on 11-18-2021)**

October 21, 2021

The Board met for a regular meeting at 7:00 pm on Thursday, October 21, 2021 for a meeting that was hosted in the Library at IKM-Manning Community High School. President Sam Hansen presided with Board members Amy Ferneding, Dave Heller, Zach Meiners, Luke Potthoff, and Beth Williams present. Roger Rasmussen was present via Zoom due to illness.

**Approval of Agenda:** Williams moved, seconded by Potthoff to approve the agenda as presented. Motion carried 7-0.

**Welcome Visitors:** Approximately 26 guests were present via Zoom or in person.

**Recognition & Communication:** Thank you notes were shared from the family of Jerry White (Stacie Croghan), the family of Naomi Adams (Jean Ferneding), and the family of Kenneth Conroy (Kathy Lage).

**Consent Agenda:** Meiners moved, seconded by Potthoff to approve the consent agenda as presented. This includes the minutes from the September 22, 2021 regular board meeting, financial reports, and bills. Motion carried 7-0. The approved bills are as presented:

**GENERAL FUND**

ADVANCED COMMUNICATION SERVICES	IT SUPPORT - OCTOBER 2021	418.91
AHLERS & COONEY, PC	LEGAL SERVICES	1,764.26
AIRGAS USA, LLC	INDUS ARTS SUPPLIES	101.36
AMAZON CAPITAL SERVICES	SUPPLIES	260.56
ASPINWALL COOPERATIVE CO	GASOLINE & DIESEL	6,088.97
BMO FINANCIAL GROUP	SUPPLIES	823.35
BOMGAARS	SUPPLIES	27.46
BROADCAST MUSIC INC	MUSIC LICENSE	257.05
BW GAS & CONVENIENCE RETAIL LLC	GASOLINE	49.46
CAPITAL ONE/WALMART	SUPPLIES	95.41
CARROLL CLEANING SUPPLY	SUPPLIES	6,633.02
CARROLL COUNTY AUDITOR	09/14/2021 SPECIAL ELECTION	1,859.64
CITY OF IRWIN	WATER/SEWER	485.54
DES MOINES AREA COMMUNITY COLLEGE	BUS DRIVER CLASS REGISTRATION	510.00
DIAMOND VOGEL PAINT	PAINT	575.40
DOLLAR GENERAL REGIONS 410526	SUPPLIES	24.86
DREES CO.	PURCHASED SERVICES	4,001.53
EAGLE PRESSURE WASHER SERVICE, LLC	SUPPLIES	27.55
FARMERS MUTUAL COOP TELEPHONE	PHONE/INTERNET	352.95
GENERATION GENIUS INC	ONLINE SCIENCE SUBSCRIPTION	125.00
GRAU, JULIE	MAINTENANCE SUPPLIES	11.94
GREEN HILLS AEA 13	FASTBRIDGE - PD SUPPLIES	795.40
HOUCHEM BINDERY LTD	HS TEXTBOOKS REBINDING	324.50
HY-VEE, INC.	SUPPLIES	7.99
IKM-MANNING ACTIVITY FUND	SUPPLIES	658.00
IOWA AGRICULTURE LITERACY FOUNDATION	SUPPLIES	125.00
IOWA ASSOC. OF AG. EDUCATORS	21-22 MEMBERSHIP RENEWAL	195.00
IOWA COMMUNICATIONS NETWORK	INTERNET/PHONE	1,029.62

IOWA SCHOOL COUNSELOR ASSOCIATION	SCHOOL COUNSELOR TRAINING	280.00
IOWA SCHOOL FINANCE INFORMATION SERVICES	BACKGROUND CHECKS	48.00
LAB-AIDS	SUPPLIES	1,621.13
LEARNING WITHOUT TEARS	SUPPLIES	688.95
MAKERBOT INDUSTRIES	SUPPLIES	1,251.29
MANILLA TIMES LLC	LEGAL PUBLICATIONS	494.78
MANNING MONITOR	LEGAL PUBLICATION	281.00
MANNING MUNICIPAL GAS DEPT	NATURAL GAS	2,259.61
MANNING MUNICIPAL UTILITIES	WATER/SEWER/ELECTRICITY	11,247.37
MANNING NEWS JOURNAL	SUBSCRIPTION RENEWAL	25.00
MARTIN BROS. DISTRIBUTING CO.,	SUPPLIES	420.14
MCFARLANE-PHILLIPS, ANNE	SUPPLIES	245.63
METLIFE ADMINISTRATION	OCTOBER 2021 VISION INSURANCE	1,032.12
METROPOLITAN COMPOUNDS INC	SUPPLIES	429.27
MIDAMERICAN ENERGY COMPANY	ELECTRICITY	22.13
MONSON, JASON	SUPPLIES	470.97
MUTUAL OF OMAHA	NOVEMBER 2021 LIFE INSURANCE	1,613.12
NAPA AUTO PARTS	SUPPLIES	168.81
NISHNABOTNA VALLEY RURAL ELEC.	ELECTRICITY	6,172.23
OMAHA WORLD HERALD	2021-2022 SUBSCRIPTIONS	207.90
QUILTER'S CUPBOARD	FCS - SEWING MACHINES	2,396.00
RAMSEY'S MARKET	SUPPLIES	126.93
RASMUSSEN LUMBER COMPANY	SUPPLIES	53.94
REGION XII COUNCIL OF GOVERNMENTS	CONTRACTED DRIVING	5,250.00
RICK'S COMPUTERS L.C.	COMPUTERS, MONITORS, SUPPLIES	186.87
RIVERSIDE TECHNOLOGIES INC	TECH SUPPLIES	66.00
SCHOLASTIC INC.	SUPPLIES	1,447.56
SCHOOL BUS SALES	SUPPLIES	798.54
SCHOOL SPECIALTY, LLC	SUPPLIES	73.43
SCIENCE CENTER OF IOWA	ADMISSION	360.00
SECURE SHRED SOLUTIONS	SHREDDING	62.00
SHELBY COUNTY AUDITOR	ELECTION COSTS	2,121.69
SOLL'S SERVICE	SUPPLIES	27.34
TEACHING STRATEGIES LLC	ASSESSMENTS	668.80
VAN METER INC.	SUPPLIES	323.03
VAN WALL EQUIPMENT	POSTAGE	47.77
WARNER WELDING	SUPPLIES	1.30
WENGER CORP	CHORAL RISERS	16,945.82
WEX HEALTH, INC	FSA ADMIN FEE	127.50
WILLENBORG REPAIR, INC.	BUS REPAIR	1,895.83

**MANAGEMENT FUND**

METLIFE ADMINISTRATION	OCTOBER 2021 VISION INSURANCE	16.56
WELLMARK	NOVEMBER 2021 HEALTH INSURANCE	9,383.01

**SAVE FUND**

ADVANCED COMMUNICATION SERVICES	IT SUPPORT - OCTOBER 2021	1,675.64
FARMERS MUTUAL COOP TELEPHONE	PHONE UPDATES	3,989.01
MAGNATAG VISIBLE SYSTEMS	WHITEWALL WHITEBOARD PANELS	2,304.94
ROBERT CONSTRUCTION CO., INC.	ADA RESTROOM RENOVATION	106,306.52
WALSH DOOR & SECURITY	OUTSIDE SECURITY CAMERA	9,858.00

**PPEL FUND**

U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	1,906.83
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**SELF INSURANCE FUND**

WELLMARK NOVEMBER 2021 HEALTH INSURANCE 100,001.29

**NUTRITION FUND**

ANDERSON ERICKSON DAIRY CO.	SEPTEMBER MILK	4,167.14
CAPITAL ONE/WALMART	NUTRITION SUPPLIES	34.72
DOLLAR GENERAL REGIONS 410526	NUTRITION SUPPLIES	4.00
MARTIN BROS. DISTRIBUTING CO.,	FOOD/GENERAL SUPPLIES	27,798.75
RAMSEY'S MARKET	NUTRITION SUPPLIES	5.78
STRACHAN SALES, INC.	KITCHEN REPAIRS	91.93

**ACTIVITY FUND**

ADVENTURELAND FESTIVAL OF BANDS	ENTRY FEE	110.00
ANKENY HS BAND	MID IOWA BAND ENTRY FEES	125.00
ARP, CORY	JH FB OFFICIAL 09/21/21	70.00
AUDUBON COMMUNITY SCHOOL	CC ENTRY FEE 09/23/21	100.00
BARSELL, SHANE	FB OFFICIAL 9/24/21	120.00
BMO FINANCIAL GROUP	CHEER CREDIT	6,251.08
BOYER VALLEY CSD	CC ENTRY FEE	140.00
CAPITAL ONE/WALMART	SPARK SUPPLIES	55.59
CARROLL COMMUNITY SCHOOLS	VB ENTRY FEE 09/18/21	100.00
CHAMPION TEAMWEAR	CHEER UNIFORMS	1,097.82
DENISON COMMUNITY SCHOOL	CC ENTRY FEE 9/28/21	160.00
DILLA, MARK	FB OFFICIAL 9/24/21	120.00
DITTBERNER, JASON	FB OFFICIAL 9/24/21	120.00
DOLLAR GENERAL REGIONS 410526	FBALL SUPPLIES	25.45
ELLER, CHRIS	VB OFFICIAL 10/07/21	240.00
ENGELKE, JESSE	FB OFFICIAL 9/24/21	120.00
ETHEN, CHRIS	FB OFFICIAL 10/01/21	120.00
FOX, ERIC	FB OFFICIAL 10/01/21	120.00
GREENE COUNTY CSD	CC ENTRY FEE 09/11/21	185.00
GRISWOLD CSD	VB ENTRY FEE 9/12/20	80.00
HERFF JONES	YEARBOOKS	5,846.33
HOFF, JEREMY	FB OFFICIAL 10/01/21	120.00
HULSTEIN, SHAR	VB OFFICIAL 09/30/21	120.00
IKM MANNING GENERAL FUND	SEPT. DD	9,389.21
IOWA FFA ASSOCIATION	DUES	1,205.50
IOWA STATE DRILL TEAM ASSOCIATION	MEMBERSHIP AND ENTRY FEES	741.00
IRVIN, KEITH	FB OFFICIAL 9/24/21	120.00
KRISTINA'S FLOWERS	HOMECOMING FLOWERS	141.50
KRUSE, SEAN	FB OFFICIAL 10/01/21	120.00
LAGE, KATHY	JH VB OFFICIAL 10/07/21	210.00
LYNCH, PAUL	VB OFFICIAL 10/07/21	240.00
MARTIN BROS. DISTRIBUTING CO.,	CONCESSIONS	871.20
MEYER, JARED	FB OFFICIAL 10/01/21	120.00
NATIONAL FFA ORGANIZATION	REGISTRATION NATIONAL CONV.	1,080.00
PEPSI-COLA	CONCESSIONS	903.69
RAMSEY'S MARKET	ST. COUNCIL SUPPLIES	34.90
RASMUSSEN LUMBER COMPANY	CC SUPPLIES	309.59
REINKE, DALE	JH FB OFFICIAL 10/05/21	140.00
RIEMAN MUSIC, INC.	BAND SUPPLIES	342.17
ROBSON, AL	CC STARTER	120.00
STADTLANDER, TODD	JH VB OFFICIAL 10/07/21	210.00

TRI-CENTER CSD	VB ENTRY FEE 10/02/21	100.00
TROPHIES PLUS	CC SUPPLIES	201.63
UPTOWN SPORTING GOODS	VBALL SUPPLIES	108.50
VAN NESS, BROOKE	VB OFFICIAL 09/30/21	120.00
VAN WALL EQUIPMENT	FTC RETURN	17.60
VOLLSTEDT, BRAD	JH FB OFFICIAL 10/05/21	140.00
VOLLSTEDT, STEVE	JH FB OFFICIAL 10/05/21	70.00
WARNER WELDING	MUSICAL SUPPLIES	63.80
<b>AGENCY FUND</b>		
WESTERN IOWA CONFERENCE	WIC CC MEET 10/11/21	333.75

**Administrator Reports:** Mrs. Christensen, Mr. Wall, and Mr. Miller shared administrator reports.

Ferneding left the meeting at 7:07 pm and returned at 7:09 pm.

**Discussion Items:**

Ferneding, Hansen, Heller, Meiners, Potthoff, and Williams moved to the Spark room for the Spark Presentation at 7:13 pm.

**Spark Presentation:** Ashton Ahrenholtz, McKenna Benton, Grace Carroll, Hayden Miller, Garrett Renze, Jace Starman, Kori Sybesma, Abby Wanser, and Mrs. Linde presented about the Spark program at the middle school.

Ferneding, Hansen, Heller, Meiners, Potthoff, and Williams moved back to the HS Library at 7:30 pm.

**Gala Update:** Beth Williams and Mr. Miller discussed how the Gala could support the district this year.

**Summer Construction Projects:** Beth Williams and Mr. Miller discussed the need to complete Summer Projects. Projects will be planned once the November 2, 2021 election is finalized.

**Facilities Planning:** Sam Stagg from 10FOLD and Mr. Miller presented a facilities update regarding the ADA Restroom Renovation, Site and Storm Sewer Project, and potential upcoming projects.

**Meeting with Vote No to Higher Taxes Groups:** Mr. Miller discussed holding a meeting with the Vote No to Higher Taxes Group after the November 2, 2021 election is finalized.

**Certified Enrollment Update:** Mr. Miller provided a certified enrollment update. As of October 1, 2021, the district's certified enrollment is 681.92. This number is subject to change due to small adjustments from the Department of Education.

**Action Items:**

**Resolution Approving Substantial Completion of ADA Restroom Renovation with Rotert Construction:** Ferneding moved, seconded by Meiners to approve a resolution approving substantial completion of the ADA Restroom Renovation project with Rotert Construction. Motion carried 7-0.

**Security Camera Purchase for Elementary School:** Potthoff moved, seconded by Rasmussen to approve the bid from ACS for \$11,308.20 for security cameras for the elementary school. Motion carried 7-0.

**Certified Staff Early Retirement Plan:** Potthoff moved, seconded by Ferneding to approve a certified staff early retirement plan for 2021-2022. Motion carried 6-1 with Heller voting nay.

**Policy Adoption – First Reading:** Ferneding moved, seconded by Williams to approve the first reading of Policy 212.1-Exempt Meetings. Motion carried 7-0.

**Policy Review – First Reading:** Potthoff moved, seconded by Williams to approve the first reading of Policy 105-Assistance Animals, Policy 200.1-Organization of the Board of Directors, Policy 210.8-Board Meeting Agenda, Policy 212-Closed Sessions, Policy 307-Communication Channels (Rescind), Policy 401.4-Employee Contracts, Policy 502.4-Student Complaints and Grievances, and Policy 606.6-Insufficient Classroom Space. Motion carried 7-0.

**Employment of Personnel:** Meiners moved, seconded by Heller to approve the employment of Kevin Lingle-Bus Driver and Kristine Bunker-Food Service. Motion carried 7-0.

**Adjournment:** Rasmussen moved, seconded by Meiners to adjourn. Motion carried 7-0 and the meeting was adjourned at 8:17 pm.

Next Meeting: November 18, 2021, 6:00 pm – HS Library (tentative)

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Board President

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Board Secretary