

**IKM-Manning Community School District Board Meeting
(For approval on 02-23-2022)**

January 26, 2022

The Board met for a regular meeting at 7:00 pm on Wednesday, January 26, 2022 for a meeting that was hosted in the FIRE Room at IKM-Manning Community High School. President Sam Hansen presided with Board members Amy Ferneding, Dave Heller, Zach Meiners, Luke Potthoff, and Beth Williams present. Josh Linde was absent.

Approval of Agenda: Meiners moved, seconded by Williams to approve the agenda as presented. Motion carried 6-0.

Welcome Visitors: Approximately 12 guests were present via Zoom or in person.

Recognition & Communication: Thank you notes were shared from Joy Gross and Michelle Meyer.

Consent Agenda: Potthoff moved, seconded by Heller to approve the consent agenda as presented. This includes the minutes from the December 21, 2021 regular board meeting, financial reports, and bills. Motion carried 6-0. The approved bills are as presented:

GENERAL FUND

ADVANCED COMMUNICATION SERVICES	IT SUPPORT - JANUARY 2022	418.91
AHLERS & COONEY, PC	LEGAL SERVICES	2,024.00
AIRGAS USA, LLC	INDUS ART SUPPLIES	106.97
AMAZON CAPITAL SERVICES	SUPPLIES	3,353.35
AR-WE-VA COMMUNITY SCHOOL	2021-22 1ST SEM OE	14,777.80
ASPINWALL COOPERATIVE CO	GAS & DIESEL	5,324.47
AUDUBON COMMUNITY SCHOOL	2021-2022 SEM 1 OE	7,534.86
BMO FINANCIAL GROUP	SUPPLIES/TRAVEL/MAINTENANCE	697.06
BOMGAARS	SUPPLIES	354.65
CARROLL CLEANING SUPPLY	SUPPLIES	1,637.07
CARROLL COUNTY AUDITOR	NOVEMBER 2021 ELECTION	948.88
CITY OF IRWIN	WATER/SEWER	371.36
COUNCIL BLUFFS CSD	NOVEMBER 2021 CONTRACTED SERVICES	9,421.91
COUNSEL	COPIER SUPPLIES	101.94
DARLING, LORA	2021-22 1ST SEMESTER MILEAGE	144.00
DELTA DENTAL OF IOWA	JANUARY 2022 DENTAL INSURANCE	7,014.56
DELUXE DRIVING ACADEMY	DECEMBER 2021 DRIVERS ED CLASS - 21 STU	7,275.00
DENISON COMMUNITY SCHOOL	2021-2022 SEM 1 OE	39,041.66
DHS CASHIER	STATE SHARE BILLING	1,264.00
E2E EXCHANGE, LLC	PURCHASED SERVICES	1,225.00
FARM SERVICE COOP	TRANSPORTATION SUPPLIES	2,242.80
FARMERS MUTUAL COOP TELEPHONE	PHONE/INTERNET	331.07
GRAHAM TIRE SIOUX CITY	TIRES	1,797.48
HARLAN COMMUNITY SCHOOL	2021-22 SEM 1 SPED OE	239,565.46
HOGLUND BUS CO., INC	2 BUSSES	212,250.00
HY-VEE, INC.	SUPPLIES	37.71
IOWA ASSOC. OF SCHOOL BOARDS	REGISTRATIONS	1,000.00
IOWA COMMUNICATIONS NETWORK	PHONE/INTERNET	1,010.17
IOWA LEAD SAFETY	AIR QUALITY TESTING	1,068.75

IOWA SCHOOL FINANCE INFORMATION SERVICES	BACKGROUND CHECKS	48.00
IRLBECK COLLISION CENTER	VEHICLE REPAIRS	1,263.18
IRLBECK WELDING LLC	WELDING PROGRAM SUPPLIES	253.00
LIBRARY STORE, INC, THE	LIBRARY SUPPLIES	90.94
MANILLA TIMES LLC	LEGAL PUBLICATION	184.49
MANNING MONITOR	LEGAL PUBLICATION	503.77
MANNING MUNICIPAL GAS DEPT	NATURAL GAS	6,676.06
MANNING MUNICIPAL UTILITIES	WATER/SEWER/ELECTRICY	7,325.07
MARTIN BROS. DISTRIBUTING CO.,	SUPPLIES	47.57
MCGRAW HILL EDUCATION	SUPPLIES	102.37
MEDICAL ENTERPRISES, INC.	ANNUAL DUES & PER DRIVER COLLECTING	615.00
METLIFE ADMINISTRATION	JANUARY 2022 VISION INSURANCE	1,032.12
MIDAMERICAN ENERGY COMPANY	NATURAL GAS & ELECTRICITY	3,826.53
MINNESOTA CLAY USA	SUPPLIES	276.60
MMCTSU	PHONE	527.90
MUTUAL OF OMAHA	FEBRUARY 2022 LIFE INSURANCE	1,606.93
NAPA AUTO PARTS	TRANSPORTATION SUPPLIES	704.17
NISHNABOTNA VALLEY RURAL ELEC.	ELECTRICITY	3,480.92
O'HALLORAN INTERNATIONAL	TRANSPORTATION SUPPLIES	189.49
PURCHASE POWER	POSTAGE	150.00
QUILL	SUPPLIES	808.19
R & S WASTE SYSTEMS	ANNUAL GARBAGE SERVICE	2,826.96
RAMSEY'S MARKET	SUPPLIES	115.73
RAPIDS WHOLESALE	SUPPLIES	1,988.32
RASMUSSEN LUMBER COMPANY	SUPPLIES	11.98
REGENTS OF THE UNIVERSITY OF MINNESOTA	FAST FOR SUCCESS - PD	5,000.00
REGION XII COUNCIL OF GOVERNMENTS	CONTRACTED SPED DRIVING	3,150.00
RICK'S COMPUTERS L.C.	COMPUTER SECURITY SOFTWARE	7,579.55
ROBINSON IMPLEMENT, INC.	MAINTENANCE SUPPLIES	14.84
RUTTEN'S VACUUM CENTER, INC.	MAINTENANCE SUPPLIES	219.91
SCHOOL BUS SALES	TRANSPORTATION SUPPLIES	2,879.30
SCHOOL SPECIALTY, LLC	SUPPLIES	177.09
SECURE SHRED SOLUTIONS	SHREDDING	44.00
SHELBY COUNTY AUDITOR	ELECTION COSTS	845.35
SOLL'S SERVICE	SUPPLIES	225.46
TIMBERLINE BILLING SERVICE LLC	MEDICAID BILLINGS	413.56
UNDERWOOD COMMUNITY SCHOOL	2021-22 SEM 1 SHARING AGREEMENT	6,388.05
VAN WALL EQUIPMENT	TRANSPORTATION SUPPLIES	471.06
WARD'S SCIENCE	AG SUPPLIES	35.80
WEX HEALTH, INC	FSA ADMIN FEE	112.50
WIEDERIN, MORGAN	NOV & DEC 2021 MILEAGE	767.52
WILLENBORG REPAIR, INC.	BUS REPAIR	2,667.57
WILLENBORG, BARBARA	SUPPLIES	55.94
MANAGEMENT FUND		
DELTA DENTAL OF IOWA	JANUARY 2022 DENTAL INSURANCE	418.52
METLIFE ADMINISTRATION	JANUARY 2022 VISION INSURANCE	8.28
WELLMARK	FEBRUARY 2022 HEALTH INSURANCE	8,314.04
SAVE FUND		
10FOLD ARCHITECTURE + ENGINEERING LTD.	PURCHASED SERVICES	2,815.80
ADVANCED COMMUNICATION SERVICES	IRWIN CAMERAS & INSTALLATION	12,983.84
CARL A. NELSON & CO	PRE-BOND & SCHEMATIC DESIGN	20,000.00
IOWA SCHOOL FINANCE INFORMATION SERVICES	CFPM PRO MODEL	1,000.00

MIRACLE RECREATION	IRWIN PLAYGROUND EQUIPMENT 25% DWNPYMNT	39,826.00
MOTOROLA SOLUTIONS	BUS RADIOS	2,401.00
PEPEL FUND		
COUNCIL BLUFFS CSD	NOVEMBER 2021 SPED	1,587.83
SCHOOL BUS SALES	TRANSPORTATION SUPPLIES	991.26
U.S. BANK EQUIPMENT FINANCE	COPIER LEASE	1,254.78
VAN WALL EQUIPMENT	JOHN DEERE MOWER/SNOW BLOWER	9,000.00
DEBT SERVICE FUND		
BANK IOWA DENISON	1/1/2022 BOND INTEREST PAYMENT	9,376.50
SELF INSURANCE FUND		
WELLMARK	FEBRUARY 2022 HEALTH INSURANCE	98,898.36
NUTRITION FUND		
AMAZON CAPITAL SERVICES	NUTRITION SUPPLIES	150.91
ANDERSON ERICKSON DAIRY CO.	MILK DECEMBER	2,612.01
BMO FINANCIAL GROUP	NUTRITION SUPPLIES	150.71
BRUCK, BRYCE	LUNCH BALANCE REFUND	55.00
IKM-MANNING ACTIVITY FUND	HL \$ TO ACT ACCT/ROWEDDER	25.00
MARTIN BROS. DISTRIBUTING CO.,	FOOD/GENERAL SUPPLIES DECEMBER	15,247.20
ACTIVITY FUND		
ALL AMERICAN SPORTS CORP.	HELMET RECERT.	591.65
AMAZON CAPITAL SERVICES	CONCESSIONS SUPPLIES	249.00
ARKFELD, MARK	OFFICIAL	80.00
ARP, CORY	OFFICIAL	280.00
BLUM, TIM	OFFICIAL	120.00
BMO FINANCIAL GROUP	BMO JANUARY	1,248.25
BORKOWSKI, DAVE	SB IRRIGATION BLOWOUT	150.00
CAMPBELL, JORDAN	OFFICIAL	120.00
CAPITAL ONE/WALMART	IRWIN CONCESSIONS	299.70
CLAYTON, DAN	OFFICIAL	120.00
DOLLAR GENERAL REGIONS 410526	MS ST. COUNCIL SUPPLIES	38.45
ENVISION	FFA SHIRTS	455.00
GILLMAN, BILL	OFFICIAL	120.00
HARRIMAN, WADE	OFFICIAL	120.00
HERFF JONES	DIPLOMA COVERS	1,125.07
IKM MANNING GENERAL FUND	PS PMT TO GF	7,300.91
IOWA HIGH SCHOOL SPEECH ASSOC.	SPEECH REGISTRATIONS	203.00
JACOBUS, LARRY	OFFICIAL	120.00
KARSTEN, JIM	OFFICIAL	90.00
KNICKMAN, JASON	OFFICIAL	120.00
MARKET ON 30, THE	CONCESSIONS	125.96
MARTIN BROS. DISTRIBUTING CO.,	CONCESSIONS	246.12
MEYER, BILL/MICHELLE	BB 1/2 CT SHOT PROCEEDS FROM HS ST. CO.	53.00
MINN TEX CITRUS, INC.	FFA FRUIT SUPPLIES	13,798.85
NATIONAL FFA ORGANIZATION	FFA JACKETS	1,084.00
PARTY PRODUCTIONS	MUSICAL SUPPLIES	397.41
PAULSEN, MARK	OFFICIAL	120.00
PEPSI-COLA	POP IRWIN	1,385.32
PETERSEN, SHAWN	OFFICIAL	120.00
PIONEER DRAMA SERVICE, INC.	SPRING PLAY SUPPLIES	415.50

RASMUSSEN LUMBER COMPANY	BB REPAIRS	65.45
RENAUD, KURT	OFFICIAL	120.00
RIEMAN MUSIC, INC.	INSTRUMENT REPAIR	423.74
ROYER, MARK	OFFICIAL	120.00
SANOW, BRETT	OFFICIAL	120.00
TOKHEIM, DALE	OFFICIAL	120.00
UHLENKAMP, STEVE	OFFICIAL	120.00
VOLLSTEDT, BRAD	OFFICIAL	60.00
VOLLSTEDT, STEVE	OFFICIAL	80.00
WALL, NATE	OFFICIAL	90.00
WIENER, ARNIE	OFFICIAL	120.00
WUESTEWALD, ADAM	OFFICIAL	120.00
WYHE'S CHOICE FUNDRAISING	FFA FRUIT SALES SUPPLIES	4,339.00
AGENCY FUND		
AMERICAN CANCER SOCIETY	PINK OUT PROCEEDS	670.37

Administrator Reports: Mrs. Christensen, Mr. Wall, and Mr. Miller gave administrator reports.

Discussion Items:

2022-2023 Calendar Public Hearing: The board scheduled the 2022-2023 Calendar Public Hearing for the next regular board meeting on February 23, 2022.

Superintendent Mid-Year Review: The board was given evaluation paperwork for the Superintendent Mid-Year Review which will be at the next regular board meeting on February 23, 2022.

Gala Update: An update was provided by Amy Ferneding and Beth Williams regarding the grant application process for the spring 2022 requests.

Facilities Planning: Mr. Miller and Sam Stagg with 10FOLD Architecture spoke regarding current projects and the need for a long-term facilities plan.

Summer Construction Projects: Sam Stagg with 10FOLD Architecture reviewed plans for summer construction projects.

Action Items:

Site Plans for Entrance Drive and Parking Lot Improvements (Bus Loop) Drawings: Potthoff moved, seconded by Meiners to approve the site plans for the bus loop as presented by Don Marnier with Snyder & Associates. Motion carried 6-0.

Elementary Restroom Renovation Drawings: Williams moved, seconded by Ferneding to approve the drawings as presented by Sam Stagg with 10FOLD Architecture. Motion carried 6-0.

Appoint Carroll County Conference Board Representative: Ferneding moved, seconded by Heller to approve Luke Potthoff as the Carroll County Conference Board Representative. Ferneding had to vacate her seat due to her employment with the county. Motion carried 6-0.

Williams left the meeting at 8:31 pm and returned at 8:36 pm.

2022-2023 Sharing Agreements: Heller moved, seconded by Meiners to approve continuing the current sharing agreements with Exira-Elk Horn-Kimballton CSD for School Business Official and Human Resources. The Superintendent sharing agreement will change to 60% IKM-Manning and 40% Exira-Elk Horn-Kimballton pending board approval from Exira-Elk Horn-Kimballton. Motion carried 6-0.

Request to SBRC for Funding Related to FY22 SWVPP Increased Enrollment of \$50,589: Meiners moved, seconded by Potthoff to approve the following resolution: As part of the district's response to the impact of the COVID-19 pandemic, the district's administration is authorized to submit a request to the School Budget Review Committee for funding related to FY22 SWVPP increased enrollment in the amount of \$50,589.00. Motion carried 6-0.

2022-2023 Retention Stipend: Ferneding moved, seconded by Meiners to approve a retention stipend for all staff including substitutes provided they sign their contract and work the 2022-2023 school year. Motion carried 4-0 with Hansen and Heller abstaining.

Policy Review – First Reading: Meiners moved, seconded by Heller to approve the first reading of Policy 903.2-Community Resource Persons and Volunteers, Policy 903.3-Visitors to School District Buildings & Sites, Policy 903.5R1-Distribution of Materials Regulation, Policy 904.1-Transporting Students in Private Vehicles, Policy 905.1-Community Use of School District Facilities & Equipment, Policy 905.1E1-Community Use of School District Facilities & Equipment Application Form, Policy 905.1R2-Community Use of School District Facilities & Equipment Fees Schedule. Motion carried 6-0.

Policy Review – First/Final Reading: Ferneding moved, seconded by Williams to approve the first/final reading of Policy 900-Principles and Objectives for Community Relations, Policy 901-Public Examination of School District Records, Policy 902.1-News Media Relations, Policy 902.2-News Conferences and Interviews, Policy 902.3-News Releases, Policy 902.4-Live Broadcast or Recording, Policy 903.1-School-Community Groups, Policy 903.4-Public Conduct on School Premises, Policy 903.5-Distribution of Materials, Policy 904.2-Advertising and Promotion, Policy 905.1E2-Community Use of School District Facilities & Equipment Indemnity and Liability Insurance Agreement, Policy 905.1R1-Community Use of School District Facilities & Equipment Regulation, Policy 905.2-Tobacco/Nicotine-Free Environment, Policy 905.3-Weapons in the School District, Policy 906-Unmanned Aircrafts-Drones, Policy 907-District Operation During Public Emergencies, and Policy 907.1R1-District Operation During a Public Health Emergency Regulation. Motion carried 6-0.

Resignation of Personnel: Potthoff moved, seconded by Ferneding to approve the resignation of Leah Williams-Associate. Motion carried 6-0.

Employment of Personnel: Williams moved, seconded by Meiners to approve the employment of Emily Greving-Associate. Motion carried 6-0.

Adjournment: Heller moved, seconded by Ferneding to adjourn. Motion carried 6-0 and the meeting was adjourned at 8:52 pm.

Next Meeting: February 23, 2022, 7:00 pm – HS Library

Board President

Board Secretary