

**IKM-Manning Community School District Board Meeting
(For approval on 8-19-2021)**

July 15, 2021

The Board met for a regular meeting at 7:00 pm on Thursday, July 15, 2021 for an electronic Zoom meeting that was hosted in the Library at IKM-Manning Community High School. President Sam Hansen presided with Board members Dave Heller, Zach Meiners, Luke Potthoff, and Beth Williams present. Roger Rasmussen was present via Zoom. Amy Ferneding was absent.

Approval of Agenda: Heller moved, seconded by Williams to approve the agenda as presented. Motion carried 6-0.

Welcome Visitors: Approximately 6 guests were present via Zoom or in person.

Consent Agenda: Potthoff moved, seconded by Meiners to approve the consent agenda as presented. This includes the minutes from the June 17, 2021 regular board meeting, June 29, 2021 special meeting, financial reports, and bills. Motion carried 6-0. The approved bills are as presented:

GENERAL FUND

AHLERS & COONEY, PC	LEGAL SERVICES	1,006.50
AIRGAS USA, LLC	INDUS ARTS SUPPLIES	99.21
BLACKWELL GAS	MOWER GAS - 2.7 GAL	8.45
BMO FINANCIAL GROUP	SUPPLIES	5,861.06
CAPITAL ONE/WALMART	CUSTODIAL SUPPLIES	158.62
CARROLL CLEANING SUPPLY	CUSTODIAL SUPPLIES	2,400.00
CITY OF IRWIN	WATER/SEWER	38.27
COUNCIL BLUFFS CSD	MAY 2021 SPED	4,833.79
DANIELS FILTER SERVICE	FILTERS	908.28
DELTA DENTAL OF IOWA	JULY 2021 DENTAL INSURANCE	3,388.54
DENISON COMMUNITY SCHOOL	20-21 SPED OE	5,863.20
DIAMOND VOGEL PAINT	PAINT	492.73
DOLLAR GENERAL REGIONS 410526	SUPPLIES	38.61
DREES CO.	COOLER MAINTENANCE	535.10
E2E EXCHANGE, LLC	E-RATE CAT 1 FUNDING YEAR 2022	725.00
EAGLE PRESSURE WASHER SERVICE, LLC	PRESSURE WASHER	3,500.00
FARMERS MUTUAL COOP TELEPHONE	PHONE/INTERNET	354.27
FIRST NATIONAL BANK	DEPOSIT	188.50
FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY BOOKS	1,486.78
GREEN HILLS AEA 13	SOCIAL WORKER, RISING HOPE	102,375.37
HARLAN COMMUNITY SCHOOL	20-21 SEM 2 OE BILLING	77,919.35
IKM-MANNING ACTIVITY FUND	SUPPLIES	1,244.00
INTERNAL REVENUE SERVICE	PCORI FEES FOR HEALTH INS 2020	231.14
IOWA ASSOC. OF AG. EDUCATORS	IAE SUMMER CONFERENCE REGISTRATION	275.00
IOWA ASSOC. OF SCHOOL BOARDS	SUBSCRIPTIONS	3,473.00
IOWA COMMUNICATIONS NETWORK	PHONE/INTERNET	346.07
IOWA DIVISION OF LABOR SERVICES	BOILER INSPECTION	240.00
IOWA SCHOOL FINANCE INFORMATION SERVICES	ISFIS 2021-22 RENEWAL	1,096.90
IOWA TESTING PROGRAMS	2020-21 ISASP	1,355.00
JR'S UNLOCK SERVICE	CLASSROOM LEVER	180.00
KRISTINA'S FLOWERS	MEMORIALS	118.99

LINGLE, KEVIN	DOT PHYSICAL REIMBURSEMENT	65.00
MANILLA TIMES LLC	LEGAL PUBLICATIONS	383.10
MANNING MONITOR	LEGAL PUBLICATIONS	281.03
MANNING MUNICIPAL GAS DEPT	NATURAL GAS	1,236.13
MANNING MUNICIPAL UTILITIES	WATER/SEWER/ELECTRICITY	7,890.07
MANNING NEWS JOURNAL	SUBSCRIPTION	25.00
MANNING SERVICE CENTER	TIRE REPAIR	15.00
MARZANO RESOURCES, LLC	VIRTUAL COACHING & PD DEPOSIT	7,635.00
METLIFE ADMINISTRATION	JULY 2021 VISION INSURANCE	540.79
MIDAMERICAN ENERGY COMPANY	ELECTRICITY	61.33
MILLER, TREVOR	SUPPLIES	105.95
NAPA AUTO PARTS	TRANSPORTATION SUPPLIES	473.51
NATIONAL ASSOCIATION OF SCHOOL RESOURCE OFFICERS, INC	SRO CONFERENCE REGISTRATION	222.50
PAPER CORPORATION	PAPER	1,259.32
PICKATIME, INC	CONFERENCE SCHEDULING	405.00
PODEY FAMILY AND SPORTS CHIROPRACTIC	DOT PHYSICAL	65.00
PROJECT LEAD THE WAY, INC	BIOMEDICAL SCIENCE 2021-22	3,150.00
PURCHASE POWER	POSTAGE	150.00
QUILL	SUPPLIES	908.72
RAMSEY'S MARKET	SUPPLIES	44.71
RIVERSIDE TECHNOLOGIES INC	CASE	21.00
ROBINSON IMPLEMENT, INC.	CUSTODIAL SUPPLIES	149.48
RURAL SCHOOL ADVOCATES OF IOWA	2021-22 MEMBERSHIP DUES	750.00
RUTTEN'S VACUUM CENTER, INC.	2 VACUUMS	1,543.88
SECURE SHRED SOLUTIONS	SHREDDING	40.00
SOLL'S SERVICE	CUSTODIAL SUPPLIES	247.63
TIMBERLINE BILLING SERVICE LLC	JUNE 2021 MEDICAID BILLING	2,244.67
VAN WALL EQUIPMENT	POSTAGE	22.95
WARNER WELDING	SUPPLIES	115.30
WEX HEALTH, INC	FSA ADMIN FEE - JUNE 2021	123.75
WHITSON, SHARON	MILEAGE	1,915.20
WILLENBORG REPAIR, INC.	TRANSPORTATION SUPPLIES	185.80
MANAGEMENT FUND		
DELTA DENTAL OF IOWA	JULY 2021 DENTAL INSURANCE	289.02
MANNING INSURANCE AGENCY	INSURANCE RENEWAL	147,993.40
METLIFE ADMINISTRATION	JULY 2021 VISION INSURANCE	16.56
MIDAMERICA ADMINISTRATIVE & RETIREMENT SOLUTIONS	EARLY RETIREMENT PAYMENT	100,000.00
WELLMARK	JULY 2021 HEALTH INSURANCE	9,383.01
SAVE FUND		
10FOLD ARCHITECTURE + ENGINEERING LTD.	ARCHITECT FEES	175,351.54
CERTIFIED TESTING SERVICES, INC.	ADA RESTROOM TESTING	1,389.00
COUNTRY INTERIORS	BASEBOARDS	1,581.00
DONOVAN GROUP IOWA	COMMUNICATION SERVICES	700.00
DREES CO.	AIR UNIT REPAIRS	8,765.26
ROTERT CONSTRUCTION CO., INC.	ADA RESTROOM RENOVATION	80,943.80
STA-BILT CONSTRUCTION CO	CONCRETE REPAIRS	4,255.00
TEN POINT CONSTRUCTION	CONCRETE WORK	31,589.74
PPEL FUND		
COUNCIL BLUFFS CSD	MAY 2021 SPED	812.82
FRONTLINE TECHNOLOGIES GROUP LLC	2021-2022 ABSENCE & TIME	8,001.88
QUILL	SUPPLIES	504.89

RICK'S COMPUTERS L.C. SOFTWARE UNLIMITED, INC.	HELP DESK SUPPORT 2021-22 SOFTWARE RENEWAL	750.00 7,695.00
SELF INSURANCE FUND		
WELLMARK	JULY 2021 HEALTH INSURANCE	95,827.29
NUTRITION FUND		
ANDERSON ERICKSON DAIRY CO. DOLLAR GENERAL REGIONS 410526 MARTIN BROS. DISTRIBUTING CO.,	JUNE MILK SFSP SUPPLIES FOOD/GEN SUPPLIES JUNE	1,310.50 14.10 634.66
ACTIVITY FUND		
ALL AMERICAN SPORTS CORP. ARKFELD, MARK BMO FINANCIAL GROUP BUSCH, SCOTT DENISON COMMUNITY SCHOOL DISTRIBUTED WEBSITE CORPORATION FIRST NATIONAL BANK FJERSTAD, CLAYTON HANDY, JAMES HANDY, KONNOR HANSEN, MARILYN HEIMAN, KARL IKM MANNING GENERAL FUND IOWA GIRLS H.S. ATHLETIC UNION KASPERBAUER CLEANERS, INC KENKEL, DONNIE KNOTT, BRIAN KNUEVEN, DEB LAHNDORF, JAN MAHLBERY, KELLY MILLER, LANNIE MOLITOR, JIM NAHNSEN, JOHN NASSP POMEROY, DAN RASMUSSEN LUMBER COMPANY RIEMAN MUSIC, INC. RUTHERFORD, CAROLYN SCHMITT MUSIC CENTERS SHANTZ, STEVE SOUTHWEST IOWA DISTRICT FFA UPTOWN SPORTING GOODS WAX, GARY WIENER, ARNIE ZIEGMANN, DUANE	FOOTBALL BAGS BB OFFICIAL 07/05/21 JUNE CREDIT CARD CHARGES BB OFFICIAL 06/18/21 ACE NELSON RELAYS ACTIVITY SCHEDULER ACTIVITY START CASH SB OFFICIAL 06/22/21 BB OFFICIAL 06/24/21 BB OFFICIAL 06/24/21 SB TICKET TAKER BB OFFICIAL 07/05/21 CREDIT CARD AUTO PMT JUNE 2021 DUES MS BAND UNIFORMS CLEANING BB OFFICIAL 07/01/21 DISTRICT FOOTBALL DUES SB TICKET TAKER BB TICKET TAKER BB OFFICIAL 07/01/21 SB OFFICIAL 06/22/21 BB OFFICIAL 06/22/21 SB OFFICIAL 6/18/21 NHS DUES BB OFFICIAL 06/22/21 BASEBALL SUPPLIES BAND RESALE BB TICKET TAKER BAND BOOKS RESALE BB OFFICIAL 06/18/21 COLT REGISTRATION BB SUPPLIES SB OFFICIAL 6/18/21 SB OFFICIAL 06/24/21 SB OFFICIAL 06/24/21	5,836.34 240.00 1,066.69 120.00 100.00 300.00 2,800.00 120.00 120.00 120.00 140.00 240.00 1,380.58 100.00 718.99 120.00 200.00 140.00 298.00 120.00 120.00 120.00 120.00 480.00 120.00 317.82 186.40 174.00 445.18 120.00 80.00 125.00 120.00 120.00 120.00

Administrator Reports: Mr. Miller shared an administrator report.

Discussion Items:

Facilities Planning: Sam Stagg from HAILA and Jerry Gallagher from the Donovan Group presented a facilities updates.

Date and Time of Special Board Meeting: The board scheduled a special meeting on July 27, 2021 at 12:00 pm to take action on petitions received for the proposed General Obligation bond vote.

Electronic Meeting Guidelines: Mr. Miller discussed the guidelines received from the Iowa Association of School Boards regarding electronic meetings.

Action Items:

Approval of Legislative Beliefs: Meiners moved, seconded by Williams to approve the following legislative beliefs for the 2021-2022 school year: Bond Issue, Mental Health Teacher Recruitment & Licensure, and Supplemental State Aid. Motion carried 6-0.

Approve GO Bond Petition Language: Potthoff moved, seconded by Williams to approve the GO Bond Petition Language as presented below. Motion carried 6-0.

Shall the Board of Directors of the IKM-Manning Community School District in the Counties of Audubon, Carroll, Crawford, and Shelby, State of Iowa, be authorized to contract indebtedness and issue General Obligation Bonds in an amount not to exceed \$19,950,000 to provide funds to renovate, remodel, repair, improve, furnish and equip, including HVAC/ventilation, safety and security improvements, and to construct, build, furnish and equip an addition to the Manning school building and improve the site; and to renovate, repair, improve, furnish and equip the Irwin school building?

Approval of Change Order Request from King Construction: This item was tabled.

Approval of Change Order Request from Rotert Construction: This item was tabled.

Approval of Bank Iowa, First National Bank of Manning, and Templeton Savings Bank as District Depositories: Heller moved, seconded by Rasmussen to approve Bank Iowa, First National Bank of Manning, and Templeton Savings Bank as district depositories. Motion carried 5-0. Meiners abstained.

Approval of Ahlers & Cooney, P.C. as District Attorney: Heller moved, seconded by Meiners to approve Ahlers & Cooney, P.C. as the district attorney. Motion carried 6-0.

Approval of Operational Sharing Agreement with Exira-EHK for Human Resources Director: Williams moved, seconded by Heller to approve the Operational Sharing Agreement with Exira-EHK for Human Resources. Motion carried 6-0.

Policy Review – First Reading: Meiners moved, seconded by Heller to approve the first reading of Policy 200.3 – Responsibilities of the Board of Directors, Policy 206.1 – President, Policy 206.2 – Vice President, Policy 213 – Public Participation in Board Meetings, Policy 213.1 – Public Complaints, Policy 302.5 – Superintendent Evaluation, Policy 303.6 – Administrator Evaluation, Policy 401.14 – Employee Expression, Policy 412.3 – Classified Employee Group Insurance Benefits, Policy 501.14 – Open Enrollment Transfers – Procedures as a Sending District, Policy 501.15 – Open Enrollment Transfers – Procedures as a Receiving District, Policy 502.3 – Student Expression and Student Publications, Policy 502.3R1 – Student Expression and Student Publications Code, Policy 505.5 – Graduation Requirements, Policy 603.6 – Physical Education, Policy 604.1 – Private Instruction, Policy 606.2 – School Ceremonies and Observances, Policy 701.2 – Transfer of Funds, Policy 711.2 – Student Conduct on School

Transportation, Policy 711.2R2 – Recording Devices on Student Transportation (Rescinded), Policy 803.1 – Disposition of Obsolete Equipment, Policy 804.6 – Use of Recording Devices on School Property, Policy 804.6R1 – Use of District Owned Recording Devices on District Property Regulation, and Policy 905.3 – Weapons in the School District. Motion carried 6-0.

Approval of Updated Personnel Contracts: Williams moved, seconded by Meiners to approve the following amended contracts as presented: Clark Halbur – PT Mechanic. Motion carried 6-0.

Resignation of Personnel: Meiners moved, seconded by Potthoff to approve the resignation of Sydney Pratt pending a sharing agreement with Underwood CSD. Motion carried 6-0.

Employment of Personnel: Rasmussen moved, seconded by Meiners to approve the employment of Clark Halbur as PT Industrial Arts Teacher, Emma Konkler as HS Girls Track Coach, Joseph Neil as Bus Driver, and Dawn Vanden Berg as Elementary Teacher. Motion carried 6-0.

Adjournment: Heller moved, seconded by Meiners to adjourn. Motion carried 6-0 and the meeting was adjourned at 8:20 pm.

Next Meeting: July 27, 2021, 12:00 pm – HS Library

Board President

Board Secretary