

## IKM-Manning Community School District Support Staff Employment Application

Full Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position Desired: \_\_\_\_\_

Address: \_\_\_\_\_  
Street
City
State
Zip

Preferred Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Employment History**

Dates Employed	Name & Address of Employer	Position	Reason for Leaving	Salary

*Please use additional sheet if necessary.*

**References**

Name	Relationship	Contact Information	Years Known

**Disclosures**

Are you able to perform the essential functions of this job with or without reasonable accommodations?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Federal immigration laws require employers to verify and attest to the employment eligibility of ALL new employees. If employed, can you furnish current verification of your legal right to work in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been convicted of any offense for physical or sexual abuse of a child or dependent adult?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever had a charge of physical or sexual abuse of a child or dependent adult abuse against you substantiated?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Are you or have you ever been on a child and/or dependent adult abuse registry in any state?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever had any civil judgement or other court order, including but not limited to a restraining order, entered against you resulting from allegations of abuse, assault, battery, harassment, intimidation, neglect, stalking, or other threatening behavior toward other persons? If yes, provide a detailed explanation. (Answering "yes" is not an automatic bar to employment.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been denied any professional license for which you applied? If yes, provide a detailed explanation. (Answering "yes" is not an automatic bar to employment.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever had any professional license, certificate, registration, or credential revoked, suspended, or surrendered before its expiration? If yes, provide a detailed explanation. (Answering "yes" is not an automatic bar to employment.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever received any type of discipline by any public agency responsible for licensure of any kinds, including by not limited to educational licensure? If yes, provide a detailed explanation. (Answering "yes" is not an automatic bar to employment.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been involuntarily terminated or asked to resign or resigned in lieu of termination for just cause from the employment of another educational entity? If yes, provide a detailed explanation. (Answering "yes" is not an automatic bar to employment.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of, or plead guilty to a deferred judgement for, a violation of law other than a minor traffic violation? (A conviction/deferred judgement is not an automatic bar to employment.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Explanations:	

My signature below certifies that all statements made on this application are true and complete to the best of my knowledge. If employed by this school district, I understand that any misrepresentation of factual information contained herein may be cause for dismissal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please include a resume with your completed application.

**EOE**

**Continuous Notice of Nondiscrimination**

It is the policy of the IKM-Manning Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact Brian Wall, 209 10th St., Manning, IA, 712-655-3781, bwall@ikm-manning.k12.ia.us.